



2020
BROCHURE AND PRICELIST
LEARNING IN THE HEART OF ENGLAND



General English





Language Skills Programmes

These English courses are available all year round. The LSP 20 and 30 are General and Intensive English courses, visa compliant and offer the following structure: Morning lessons focus on grammar and language skills. In the afternoon students can take additional skills lessons in Academic English as well as preparation courses for IELTS, Cambridge First, Cambridge Advanced and ESOL qualifications.

Intensive English LSP 30: 22.5 hours per week

Our most popular course of 30 lessons per week (22.5 hours) of intensive English. Classes run from 0900 to 1500 per day including breaks. The course is based around General English in the morning where the four skills are taught and in the afternoon we offer skills lessons and IELTS, Cambridge First and Advanced exam preparation. The class size is maximum 12 students.

General English LSP 20: 15 hours per week

This is a popular programme for those who wish to have a less intense course or can only do morning lessons. This course is 20 lessons per week (15 hours) and runs from 0900-1215 including a short break. The course covers the four skills of General English. Class sizes maximum 12 students.

General English LSP 10: 7.5 hours per week

For those students who do not require a visa or are working in the area we offer a course of 10 lessons per week (7.5 hours). The course offers skills based programmes with the chance of practice the four skills and examination preparation. The time of these lessons is 1330-1500 every weekday in class of maximum size 12 students.

Courses	Code	Lessons per week	1 - 4 weeks	5 - 8 weeks	9 - 12 weeks	13 - 24 weeks	25 - 36 weeks	37 - 48 weeks
General English	LSP 10 (7.5 hrs)	10	GBP 115	GBP 100	GBP 90	GBP 75	GBP 70	GBP 65
General English	LSP 20 (15 hrs)	20	GBP 295	GBP 280	GBP 255	GBP 225	GBP 195	GBP 175
Intensive English	LSP 30 (22.5 hrs)	30	GBP 355	GBP 320	GBP 295	GBP 265	GBP 230	GBP 195

Price includes: Tuition, Books and Materials, Full Health and Travel Insurance, Online Learning Path, Free Membership of Gym and Swimming Pool (Minimum length of stay to qualify for free membership 6 weeks)

One to One Lessons

Individual lessons are perfect if you want to make fast progress, or if you want to focus on specific language skills or vocabulary. You can choose the number of lessons per week and the course will be designed especially for you and your linguistic needs.

Language Skills One to One Programme

Summary	Code	Lessons per week	Cost per week
One to One lessons	MCIP 10	10 (7.5 hours)	GBP 460
	MCIP 20	20 (15 hours)	GBP 850
45 minutes per lesson	MCIP 30	30 (22.5 hours)	GBP 1195
	MCIP 40	40 (30 hours)	GBP 1415

Dates: All year round, start any Monday **Level:** Any **Age:** Adults aged 16+
Price includes: Tuition, Books and Materials, Full Health and Travel Insurance, Online Learning Path, Free Membership of Gym and Swimming Pool (Minimum length of stay to qualify for free membership 6 weeks)

Combination Programme

General English PLUS One to One Classes

Options available

LSP 30 + 5 or 10 one to one classes LSP 20 + 5 or 10 one to one classes

Dates: Start any Monday

Class Size: 12 + 1 to 1

Levels: Elementary to Advanced

Age: Adults aged 16+

If you have any specific needs that you wish to focus on outside of group lessons, you can combine our LSP General English courses on page 11 with extra one to one lessons.



Language Skills Combination Programme

Summary	Code	Lessons per week	Cost per week
Group and	LSP 20+5	25 (18.75 hours)	GBP 490
One to One	LSP 20+10	30 (22.5 hours)	GBP 675
lessons	LSP 30+5	35 (25.75 hours)	GBP 550
45 minutes per	LSP 30+10	40 (30 hours)	GBP 735
lesson			

Price includes: Tuition, Books and Materials, Full Health and Travel Insurance, Online Learning Path, Free Membership of Gym and Swimming Pool (Minimum length of stay to qualify for membership 6 weeks).



English + Exam Preparation

IELTS Preparation

IELTS is becoming one of the most important exams for English language learners required by UK and US universities. If you are intending to do a degree in the UK you will need an IELTS score from an approved UKVI SELT (Secure English Language Testing) testing centre.

The intensive English course LSP30 offers General English in the morning with more academic skills work and IELTS exam strategies in the afternoons. The mornings lessons are General English and, in the afternoon, the IELTS elective.



Cambridge First/Cambridge Advanced Preparation

Cheltenham itself is a preparation centre for many ESOL exams which provide a recognised English language qualification that are acceptable to schools, universities and employers worldwide. You can prepare for the exam in Cheltenham.

The intensive English course LSP 30 offers General English in the morning and Academic English in the afternoons which includes Cambridge First (FCE) and Cambridge Advanced (CAE) Preparation in separate classes.

Please note: that if you are looking to achieve a particular score, we will test your English ability online before accepting your booking for this course to ensure that your goal is realistic.



General & Business English (GBE)

LSP20 (General English 20 lessons morning) PLUS PSP 10 (Business English 10 lessons (GBE30))
OR

LSP20 (General English 20 lessons morning) PLUS PSP 20 (Business English 20 lessons) (GBE40)

Number of lessons/hours: 30 or 40 lessons per week (22.5 or 30 hours)

Course Dates: All year round, start any Monday. Maximum class size: 12 (LSP) +4 (PSP)

Minimum stay: 1 week **Levels taught:** Elementary to Advanced **Age:** Adults 18+

Description: This course gives you the option to combine General English with a dedicated specialist Business Centre course in the afternoon.

Mornings will concentrate on General English and developing your language skills, in the afternoon you will concentrate on Business English in our Business Centre with our corporate clients in a mini group session with a maximum of 4 people per class.

FREE Linguaskill exam with every course: Linguaskill is a recognised Business English examination for many multi-national companies across Europe and could help your career prospects for the future.

Course Summary	Start Dates	Course Code	Number of weeks	Fees
Group training 30 lessons per week. Lesson duration 45 minutes.	Starting dates: Every week, throughout the year	GBE30	1-4	£470 per week
		GBE30	5-8	£395 per week
		GBE30	9-12	£385 per week
		GBE30	13-24	£345 per week

Course Summary	Start Dates	Course Code	Number of weeks	Fees
Group training 40 lessons per week. Lesson duration 45 minutes.	Starting dates: Every week, throughout the year	GBE40	1-4	£560 per week
		GBE40	5-8	£485 per week
		GBE40	9-12	£445 per week
		GBE40	13-24	£425 per week

Price includes: Tuition, Books and Materials, Full Health and Travel Insurance, Online Learning Path, Free Membership of Gym and Swimming Pool (Minimum length of stay to qualify for membership 6 weeks).

Aviation English

Aviation English is taught either as a complete course or part of a combination course. It involves General English and English for Aviation coupled with visits to Aeronautical establishments such as Gloucester, Bristol and Birmingham Airport and several Air Force bases in our area.

The course below is for Aviation English only and the following will be covered:

- Communication for general & specialised aviation functions
- Understanding of aviation vocabulary & terminology
- Oral proficiency skills for routine & unusual ATC situations
- Awareness of aviation context & environment
- Aircraft - types, structure and maintenance
- Airport - areas, layouts, equipment and planning
- Phases of flight - pushback, take-off en-route and landing
- Language of flying - communication in the air and on the ground
- Theory of flight
- Meteorology
- Navigation
- Emergency situations

Code	Start Dates	Weeks	Course Cost
AE1	3.2.2020	4	GBP 995
AE2	4.5.2020	4	GBP 995
AE3	14.9.2020	4	GBP 995
AE4	26.10.2020	4	GBP 995

Please note: These are set dates, but these courses are also available on demand for groups. Price includes: 30 lessons of tuition (22.5 hours) books and materials. Full Health and Travel insurance.

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Military English

The inlingua Cheltenham course in Military English is designed to prepare military and security personnel, civil servants and diplomats to take up roles where they will need to use English daily.

The training is delivered within a framework derived from the NATO STANAG 6001 language proficiency guidelines. The teacher will select elements according to the specific needs of each trainee.

- Fighting Forces
- Uniform and Equipment
- The Infantry Platoon
- Reconnaissance Patrol
- Return to Headquarters
- At the Information Post
- Battle Camp
- Weapon Handling
- Fit to Fight
- The Tank
- Survival in the Field
- Room Inspections
- Briefings Prisoners of War
- An Army Career
- Platoon in Defence
- Fire and Manoeuvre
- Appreciation
- Section in the Attack
- Debriefing
- Advance to Contact

Code	Start Dates	Weeks	Course Cost
ME1	3.2.2020	4	GBP 995
ME2	4.5.2020	4	GBP 995
ME3	14.9.2020	4	GBP 995
ME4	26.10.2020	4	GBP 995

Please note: These are set dates, but these courses are also available on demand for groups. Price includes: 30 lessons of tuition (22.5 hours) books and materials. Full Health and Travel insurance.

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English 50+: Gardens and Culture

(People under 50 are also welcome to join this course)

This course is specially designed for the mature student and includes English lessons in the morning and visiting places of interest in the afternoon.

The morning sessions will be used to talk about the afternoon trip and what the group are likely to see, going through the vocabulary, sentences and the expressions the group are likely to encounter on their supervised trips in the afternoon.

Number of lessons/hours: 20 lessons/15 hours per week (Morning lessons)

Level taught: Elementary to Advanced Enrolment: available to individuals and groups

Minimum stay: 1 week

Maximum stay: 3 weeks

Age Ranges: Mature



A sample timetable is below for 2 Weeks.

Time of Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Assessment and Tour of Cheltenham	Lessons	Lessons	Lessons	Lessons	Full Day Excursion to Stratford Upon Avon
Afternoon	Sudeley Castle and Gardens	Cotswolds Villages of Bibury and	Painswick Rocco Gardens and village walk	Croome Park and House	Cirencester Cathedral and visit the Roman Museum	
Time of Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Assessment and Tour of Cheltenham	Lessons	Lessons	Lessons	Lessons	Full Day Excursion to London including a River Cruise
Afternoon	Visit to The Pump Room, Holst Birthplace and finish the afternoon with Cream Tea	Coughton Court and Gardens. Learn about the Gunpowder plot and more	Worcester Cathedral and the Civil War Battle	Morgan Car Factory. A tour of a very traditional British Business	Hidcote – World Famous Arts and Crafts Garden	

English with Culture and Customs – Course Costs

Start Dates	Cost per week Standard Homestay Half Board	Cost per week Executive Homestay Half Board	Cost per week For Hotel or B&B
11.05.2020	GBP 755	GBP 815	GBP 1150
18.05.2020	GBP 755	GBP 815	GBP 1150
08.06.2020	GBP 755	GBP 815	GBP 1150
15.06.2020	GBP 755	GBP 815	GBP 1150
06.07.2020	GBP 755	GBP 815	GBP 1150
13.07.2020	GBP 755	GBP 815	GBP 1150
10.08.2020	GBP 755	GBP 815	GBP 1150
17.08.2020	GBP 755	GBP 815	GBP 1150
07.09.2020	GBP 755	GBP 815	GBP 1150
14.09.2020	GBP 755	GBP 815	GBP 1150

Price includes: 20 lessons of tuition, all materials, transport and entrance fees to all full day and afternoon excursions and choice of accommodation. These are set dates, but these courses are also available on demand for groups of 5 or more people. The maximum length of stay is 3 weeks.

Summer School





English Extra Summer Programme

English Extra Summer Programme

AGE: Students in groups aged (12-15) can ONLY join this Summer Program, Students aged 16+ can join ANY Summer Programme

This is an all-inclusive package that mixes learning and fun. This is the place to be if students are looking for a summer vacation to remember and yet satisfy parents in their search for educational value in safe surroundings. The course suits individuals and groups and offers a complete package of lessons, leisure, excursions and an excellent English host family.

The package is available between 15.6.20 and 21.8.20 and includes per week

- 20 EFL lessons (0900 - 1215)
- 3 afternoon activities
- 4 evening activities
- Friday barbecue
- 1 full day excursion
- 1 half day excursion
- Half board homestay in a single or twin room

English Extra Summer Programme

Course Summary	Start Dates	Course Code	Number of weeks	Fees
June, July and August only. Minimum stay 2 weeks.	Courses start every Monday, from 15/6/2020 Courses finish on 21/8/2020	EEXP20	1 - 4	£745 per week
			5 - 8	£695 per week

What is included? 20 x 45 minute lessons per week (LSP 20), Social Programme (4 afternoon and 4 evening activities, Friday barbecue plus full day excursion on Saturday's inc. Admissions and transport), Registration fee, Accommodation Arrangement Fee and half board accommodation with host family.

Summer School

Academic English Extra Summer Programme (16+ only)

For those students who would like a more serious course, we offer our LSP 30 with full social programme. This course is designed for students who wish to develop their English on a more intensive course but still take part in our active social programme.

The package is available between 15.6.2020 and 21.8.2020 and includes per week:

- 30 EFL lessons per week (0900 - 1500)
- 4 evening activities
- Friday barbecue
- Full day excursion
- Half board homestay in a single or twin room

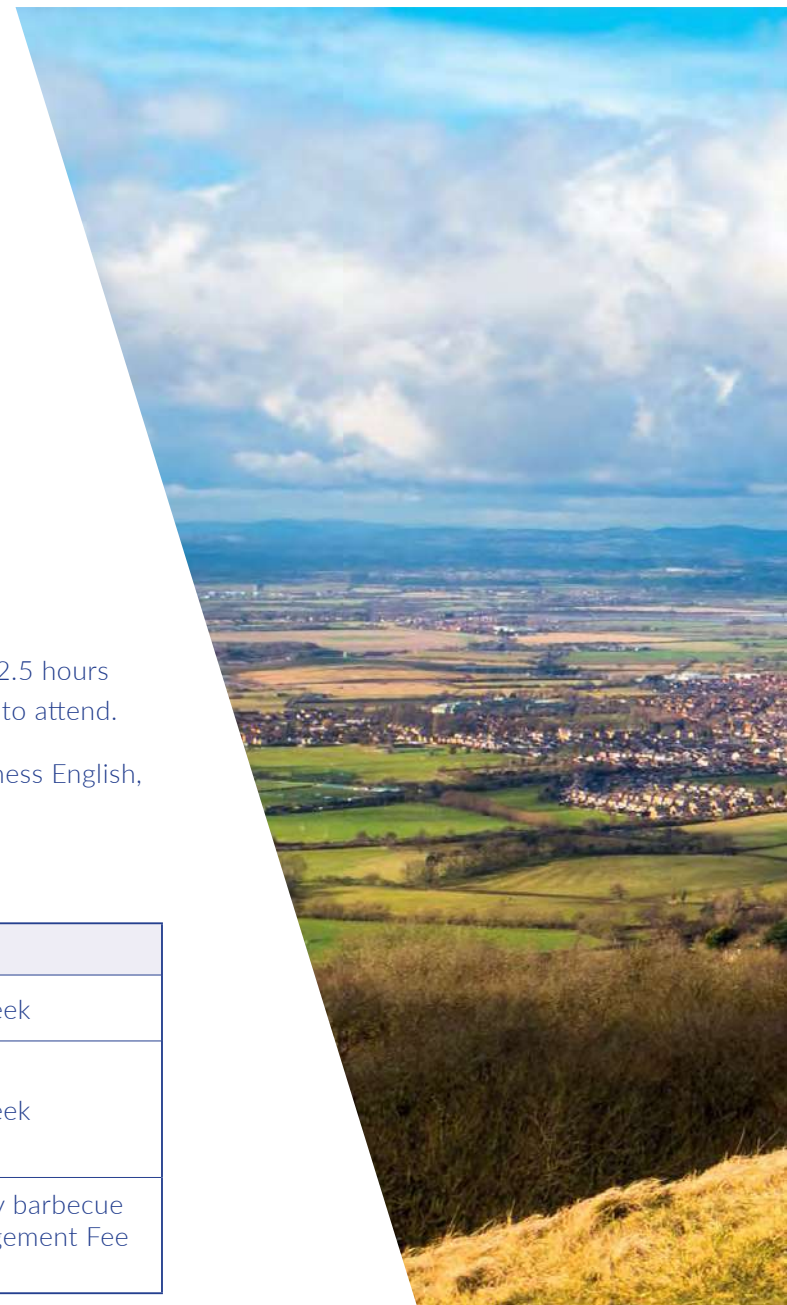
Pay-as-you-go Summer School (16+ only)

If an all-inclusive package is too much for Summer School students we offer a General English course (15 or 22.5 hours per week) and give students the option to select and pay for the activities and excursions that they would like to attend.

The afternoon sessions include specific skills development (listening, pronunciation, reading and writing), Business English, discussions, conversation and role plays.

Academic Extra English Extra Summer Programme

Course Summary	Start Dates	Course Code	Number of weeks	Fees
June, July and August only. Minimum stay 2 weeks.	Courses start every Monday, from 15/6/2020 Courses finish on 21/8/2020	AEEXP30	1 - 4	£795 per week
			5 - 8	£735 per week
What is included? 30 x 45 minute lessons per week (LSP 30), Social Programme, 4 evening activities, Friday barbecue plus full day excursion on Saturday's inc. Admission and transport), Registration fee, Accommodation Arrangement Fee and half board accommodation with host family.				



Sample English Extra Summer School Activity Programme - Week 1

	Morning 09.00 – 12.15	Afternoon 13:30 -17:00/17:30 (Approx.)	Evening 1930-2130
Sunday	Arrive to Cheltenham. Pick up from designated airport		
Monday	Welcome: Testing of language level and induction	The Pump Room with a walking tour of Cheltenham	Games Night
Tuesday	09.00 – 12.15 Lessons	Sports Afternoon	Pizza Night
Wednesday	09.00 – 12.15 Lessons	Oxford and Christchurch College	Karaoke Night
Thursday	09.00 – 12.15 Lessons	Laser Quest	Disco/ Theme party at the school
Friday	09.00 – 12.15 Lessons	BBQ at the school	Evening spent with host family
Saturday	Full day excursion to London with River Cruise		
Sunday	Time spent with host family		

Sample English Extra Summer School Activity Programme - Week 2

	Morning 09.00 – 12.15	Afternoon 13:30 -17:00/17:30 (Approx.)	Evening 1930-2130
Sunday	Arrive to Cheltenham. Pick up from designated airport		
Monday	09.00 – 12.15 Lessons	Scavenger Hunt	Movie Night
Tuesday	09.00 – 12.15 Lessons	Sudeley Castle	Fish and Chips Night
Wednesday	09.00 – 12.15 Lessons	Bristol and SS Great Britian	inlingua Got Talent Show
Thursday	09.00 – 12.15 Lessons	Funky Warehouse – Trampoline and Parkour experience	Disco/ Theme party at the school
Friday	09.00 – 12.15 Lessons	BBQ at the school	Evening spent with host family
Saturday	Full day excursion to Bath and the Roman Baths		
Sunday	Time spent with host family		

Please note: Groups and individuals who are under 16 during Summer School can only join the English Extra Summer Programme as illustrated above. Individuals not attached to a group with leaders will be part of a Group led by an inlingua member of staff who will be their group leader for the duration of their stay and who you will meet on your first day.

Teacher Training

“After being placed in the right class for your level, your teacher will monitor your progress and tell you when you are ready to move up”



Certificate in TESOL

We are accredited by Trinity College London to provide this excellent internationally recognised qualification and for this reason it is our most popular teacher training course. TESOL stands for 'Teaching English to Speakers of Other Languages'. It is aimed at those with little or no teaching experience and will equip those candidates with the basic skills and knowledge needed to teach English as a second language. The course is QCF Level 5, comparable in difficulty to the second year of an undergraduate degree.

We have a great success rate on our programme: an amazing 97% of participants who have completed the course have passed and obtained this valuable professional qualification on our last 15 courses!

No teaching experience is required - this course is open to anyone with the qualifications for entry to higher education, such as A-levels. Typical participants include:

- College graduates
- Professional people looking for a career change

- Teachers of other subjects
- People who see TEFL as a means of living and working abroad
- Gap-year students
- People looking to host and teach students in their homes
- Non-native English speakers and international applicants are also welcome

Non-Native Trainees

If English is not your first language, you should have a level of proficiency in English equivalent to CPE, CAE or an IELTS score of 7.0, TOEFL 600.

We cannot stress enough how intensive this course is. Throughout the four weeks there are assignments which will need to be completed outside of the classroom so it is important that you are certain that you can combine home and work commitments at the same time.

Cert TESOL (TEFLi) – Full Time - Trinity College London

Trinity College, London (40 lessons per week)

Monday to Friday 09.00 – 10.30, 10.45 – 12.15, 13.30 – 15.00 and 15.15 – 16.45

Course Summary	Start Dates	Course Code	Number of weeks	Fees
Group training Intensive full time programme: Monday – Friday 09:00 - 1700	Cert TESOL	10.2.20	4	£1245 (including £165 Moderation Fee)
		20.04.20		
		07.09.20		
		19.10.20		

Price includes: Tuition, Books and Materials, Moderation Fee, Full Health and Travel Insurance

Teacher Training (Erasmus+)

CLIL (Content Language and Integrated Learning)

Compliant with Erasmus+ Funding Criteria

What is CLIL?

CLIL aims to introduce students to new ideas and concepts in traditional curriculum subjects using the foreign language as the medium of communication - in other words, to enhance your pupils' learning experience by exploiting the synergies between the two subjects. This is often particularly rewarding where there is a direct overlap between the foreign language and the content subject.

What are the practical implications of introducing CLIL into the school curriculum?

Teachers need to design materials to suit the needs of their learners, and to enable them to develop until they are working at high levels of cognitive and linguistic challenge.

Our CLIL course will allow teachers to build upon their existing language and learn new ideas and concepts to help teach their academic subject. The course is designed to give teachers an insight into how young people learn languages and how they could teach them. A significant component is giving the teacher the tools to continue to build upon their knowledge and learning after the course in order to continue to gain maximum benefit. The course is designed for non-native English speaking qualified teachers who are required to teach their academic subject in English.

Please Note: Work Shadowing in local schools can be arranged, ask for details.



Teacher Refresher Courses (Erasmus+)

What is TEFL Refresher?

Every now and then, even successful, experienced English language teachers can benefit from a refresher. An advanced English teaching course is the perfect chance to explore the latest methodologies and get back in touch with the language you teach

This course will help you refresh your skills and renew confidence in your ELT classroom skills. The course is designed for teachers of English from all over the world who want to develop their language training techniques. There is an element of General English development included in the course as well as development of methodology, classroom techniques and up to date resources to use in your classroom.

Details	Start Dates	No of weeks	Cost per week	Total cost for tuition
CLIL course for Primary and Secondary School subject teachers and Teacher Refresher Courses	24.02.2020	2	£295	£590
	06.04.2020	2	£295	£590
	20.04.2020	2	£295	£590
	22.06.2020	2	£295	£590
	06.07.2020	2	£295	£590
	10.08.2020	2	£295	£590
	26.10.2020	2	£295	£590

Price includes: Tuition, Books and Materials, Full Health and Travel Insurance



Accommodation



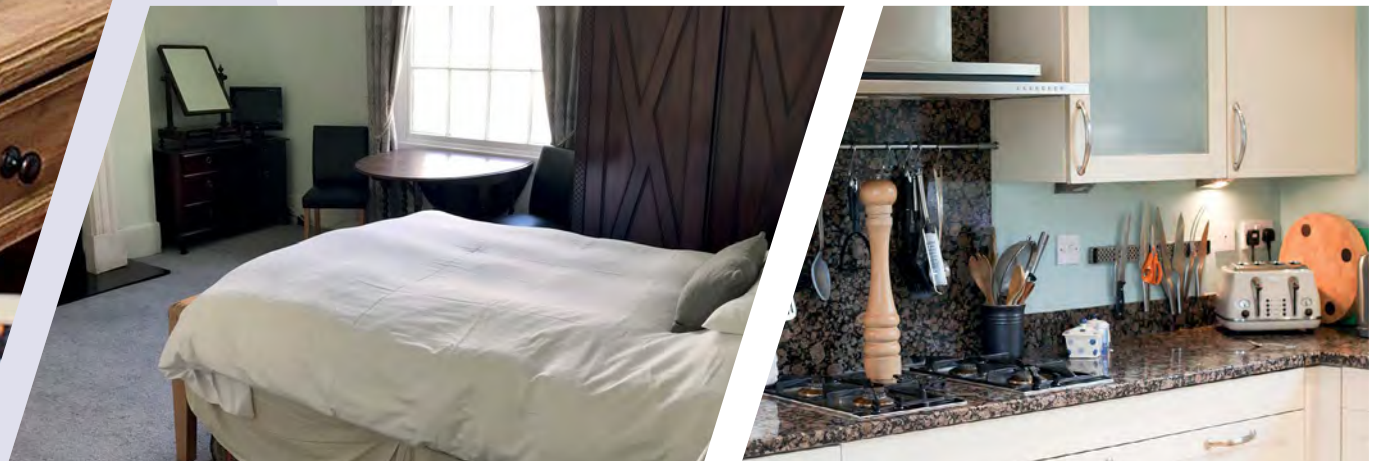
Host Family Accommodation

Students often say that their living situation is almost as important as their course. Living with a local family gives the student a chance to practice their social English in the evenings as well as share cultures with their hosts.

A large number of our host families have welcomed students into their homes for many years and are very experienced and sensitive when a new student joins their family. Students do not often know what to expect and at inlingua Cheltenham we like to make sure that they are as informed as they can be about their new family before their arrival and put student and family in touch. Many students and host families become friends and stay in touch long after the student has finished their course.

We take pride in our host families and appreciate how integral they are to the student's study abroad experience. Our host families are predominantly native English speakers, within 30 minutes walk or bus ride of the school and regularly in contact and visited so we can provide our students with the highest standards possible of accommodation.

Our Accommodation is organised in-house by our Accommodation and Reception Manager and all host families offered by inlingua Cheltenham are checked on a regular basis and conform to the high standards expected by the British Council.



Standard Homestay: is half board and includes breakfast and dinner Monday to Friday, and all three meals at the weekend

Executive Homestay: is standard homestay plus private bathroom

Full Board: is breakfast, packed lunch and dinner Monday to Friday and all three meals at the weekend.

Self-Catering: is in a host family with access to the kitchen

Please Note: Normal arrival and departure day is Sunday (The charges stated are for 7 nights accommodation).

Summer supplement: In July and August host family payments increase by £15 per week to cater for peak seasonal demand. i.e. standard homestay is £165 per week.

Christmas Holidays: Students are welcome to stay during the Christmas period when there are no lessons with their host families. However, these two weeks will be charged at the Executive Homestay rate of £200 per week and full board will be provided.

Prices

Standard Homestay	£150 per week
Standard Homestay Full Board	£170 per week
Executive Homestay	£200 per week
Executive Homestay Full Board	£220 per week
Self-Catering Homestay	£110 per week
Hotel, Serviced Apartments and B&B	£70 - 140 per week

Other Options

Hotels

Although we strongly recommend host family accommodation to all our clients due to the value of developing your English socially, some people prefer to stay at one of the many hotels near the school. The school has a variety of hotels in close proximity. Please ask for our up to date list of hotels.

Serviced Apartments

If you want to be more independent, we offer a wide range of self-catering accommodation. The different options available are:

- Serviced apartments/short term rental
- Self-catering in a homestay

If you wish to take advantage of this type of accommodation then please note that this can take longer to arrange and prices will vary.

Guest House / Bed and Breakfast / Hostel

Cheltenham has a wealth of other accommodation options such as Guest Houses, B&Bs and Hostels. If you would like this type of accommodation please ask us for a list of possible places to stay.

General Information



How to get to inlingua Cheltenham

By coach

National Express coaches arrive in the centre of Cheltenham, five minutes' walk from the school. Coaches run from all major ports and cities in the UK. There is an excellent direct coach service from London Heathrow that takes approximately 2 hours. National Express bus tickets can be booked on www.nationalexpress.com or organised by inlingua Cheltenham.

By train

Cheltenham Spa train station is on the outskirts of Cheltenham. Walking distance is around 25 minutes to the school. There are regular buses to the town centre and a taxi rank nearby. If you are coming from London then the train station in the capital is London Paddington. Train tickets can be bought online at www.nationalrail.co.uk.

By car

We can arrange taxis for you from anywhere in the UK. If you are driving yourself, you can approach Cheltenham from the M5 motorway or the A40. Follow the signs for the town centre. Because of our location in the town centre, parking space next to the main school building is limited. However, there are various local parking facilities nearby.

Airports

The nearest airports to Cheltenham are Bristol International and Birmingham International. However, there are excellent transport links from London Heathrow, London Gatwick, Luton, Stansted and Cardiff. There are many low cost airlines flying to and from various airports in the UK to European cities.

These include: www.easyjet.com, www.ryanair.com, www.Eurowings.com

Airport transfers

Return Coach Journey	
Heathrow	£75
Gatwick	£85
Stansted	£85
Birmingham	£75
Bristol	£75
London Victoria	£85
Luton	£80

Taxi (one way only)	
Heathrow	£160
Gatwick	£190
Stansted	£190
Birmingham	£120
Bristol	£120
London Victoria	£190
Luton	£160

These prices include inlingua Cheltenham's administration fee. Taxis can be shared between 2,3 or 4 people.

Please note: we reserve the right to charge an excess if your flight has been delayed or cancelled. This is to cover any costs charged to us by the taxi company.

Travel within Cheltenham

Weekly bus tickets are available in Cheltenham which entitles you to unlimited travel on buses throughout Cheltenham. These are priced approximately GBP15 per week, and can be purchased on board the bus or the from the bus station. For further information, see www.stagecoachbus.com

Travel within the UK

Cheltenham's railway station has excellent connections throughout the UK, including direct trains to London, Cornwall, Birmingham, Bristol, Manchester, Edinburgh and many more places. For further information see: www.nationalrail.co.uk

National Express is the main bus service in England. It offers expressway coach services linking many cities and towns. For further information see www.nationalexpress.com

Additional Expenses 2020

Registration and Accommodation Arrangement Fees:

(These only apply to courses mentioned in the English and Vocational Course brochure)

Registration Fee: £60 (non refundable, this must be sent with your application form) **Accommodation Arrangement Fee:** £40 (non refundable, this must be sent with your application form if applicable)

Medical and Travel Insurance: This is included in the fees and is offered through a company called Gibbs Denley StudentGuard policy. What is covered can be seen on our website www.inlingua-cheltenham.co.uk or can be sent to you upon request.

Accommodation

Standard Homestay	£150 per week	Standard Homestay Full Board	£170 per week
Executive Homestay	£200 per week	Executive Homestay Full Board	£220 per week
Self-Catering Homestay	£110 per week		
Hotel, Serviced Apartments and B&B	£70 to £140 per night		

Please Note: Normal arrival and departure day is Sunday (The charges above are for 7 nights accommodation).

Summer supplement: In July and August host family payments increase by £15 per week to cater for peak seasonal demand i.e standard half board homestay is £165 per week.

Christmas Holidays: Students are welcome to stay during the Christmas period when there are no lessons with their host families. However, these two weeks will be charged at the Executive Homestay rate of £200 per week and full board will be provided.

All host families offered by inlingua Cheltenham are checked on a regular basis and conform to the high standards expected by the British Council. Please be careful when booking families over the internet as they may not have been checked and we have no control over the service they offer.

Standard Homestay: is half board and includes breakfast and dinner, Monday to Friday, and all three meals at the weekend.

Executive Homestay: is standard homestay plus private bathroom.

Full Board: is breakfast, packed lunch and dinner Monday to Friday and all three meals at the weekend.

Self-Catering: is in a host family with access to the kitchen.

If you choose to pay your accommodation fees in instalments, the school will charge, at its discretion, a £25 administration fee.

Additional Expenses 2020 (continued)

Airport Transfers (Coach or Taxi)

Return Coach Journey			Taxi (one way only)		
<p>We can arrange a return (two way) coach ticket for you from the following airports / stations</p> <p>Note: These prices include inlingua Cheltenham's administration fee</p>	Heathrow	£75	<p>We can arrange a pick up and drop off service at most places in England.</p> <p>Note: Here are the one way prices for most destinations. Students arriving in groups of 2, 3 or 4 can share taxi costs.</p>	Heathrow	£160
	Gatwick / Stansted	£85		Gatwick / Stansted	£190
	Birmingham	£75		Birmingham/Bristol	£120
	London Victoria	£85		London Victoria	£190
	Luton	£75		Luton	£160

Examination Fees

<p>The examination fees include a nominal charge for administration related to setting up the examination and enrolment</p>	Cambridge ESOL Exams Gatwick / Stansted	PET and KET	£135
		Cambridge First and Advanced	£135
	IELTS and Linguaskill Exams	IELTS (SELT centre)	£220
		Linguaskill	£85

How to Apply to the School

Please apply as early as possible so we have time to process your application and find you the right type of accommodation and make arrangements for your visa if one is required.

General and Intensive English courses (including Vocational programmes)

1. You need to complete an Enrolment form. You will find an Enrolment form in this brochure on page 45 and 46 or obtain one by email, post or online at www.inlingua-cheltenham.co.uk.
2. You need to calculate the total cost of your course by adding together:
 - Total tuition fee
 - £60 Registration Fee (if applicable)
 - Total accommodation price (if required)
 - £40 Accommodation Arrangement fee (if booking accommodation)
 - Airport transfers and other transport services
3. Please email or post the application form, together with your Registration Fee (£60), Accommodation Arrangement Fee (£40).
4. Send us your flight, train or coach details as soon as you have arranged your travel even if you have not booked the airport meeting and transport service through the school.
5. Tell us immediately if you have to change your course dates because of any delays or if your visa has been refused.
6. Pay the balance of your fees at least three weeks before your arrival date.

Please note: If you are a Visa student upon confirmation of your enrolment and invoice you must pay 15% deposit of the total invoice value before we issue the visa documents.

Please note: Upon successful completion of your Visa application, full payment of remaining fees must be paid at least 3 weeks before course starts.

Please note: If you were unsuccessful in gaining a Visa, the deposit is refunded in full, but not the Registration, Visa Application and Accommodation Arrangement Fees and any other costs the school have incurred i.e. bank charges, courier fees.

How to Pay

The invoiced total is normally for full payment in advance for the course and accommodation. All payments must be made in £ Sterling (GBP).

You can pay:

- By cash direct to the school, (Do not send cash in the post).
- By a cheque drawn on an English bank, payable to inlingua Cheltenham.
- By Sterling bank transfer through your bank or via our website 'Pay to Study'
- By Credit Card via our website, please go to the link 'Pay to Study'

Name of Account: English and Vocational Academy (EVA) Ltd
t/a inlingua Cheltenham
Bank: Lloyds
130 High Street
CHELTENHAM GL50 1EW
Account Number: 34564760
Sort Code: 30-95-72
IBAN Code: GB02 LLOYD 309572 34564760
BIC Code (Swift): LOYDGB21108

(If you are paying by Sterling Bank Transfer, you should email or send a copy of the transfer document with your Enrolment form. Please ask the bank to include your name and invoice number or student number on the transfer).

We hope everything in this section is understandable and clear, if for some reason it is not clear please ask, we are here to help:

inlingua Cheltenham, Rodney Lodge, Rodney Road, Cheltenham, Gloucestershire, England. GL50 1HX
Tel: +44 (0) 1242 250493
Email: info@inlingua-cheltenham.co.uk
Web: www.inlingua-cheltenham.co.uk

Course Fees

All course tuition fees include books and materials. If there are any changes to the UK VAT laws, inlingua Cheltenham books and reserves the right to pass on those changes to the client.

Deposit and Payment

A non-returnable Registration Fee of £60 along with the Accommodation Arrangement Fee of £40.

Visa Students only

A further deposit of 15% of the total invoice value (in all cases a minimum of £100) should be paid on receiving course confirmation and the invoice.

Payment of the 15% will then be credited to your account and a new invoice will be produced for visa purposes. Only after receiving

the deposit are we able to issue a Confirmation of Enrolment and your unique visa reference number.

The rest of the course fee is payable in full no later than three weeks before the course commences. If a course is booked less than three weeks before the commencement dates, full payment should be made on receipt of the course confirmation and invoice, otherwise this will be subject to an interest charge of 8% per month or part thereof up to the first day of the course and until payment is received.

We reserve the right to cancel or terminate any course that has not been paid and students will not be allowed to start their courses until payment has been received.

Please ensure that when you pay the fees you also pay the bank charges for the transfer so that the school receives the full amount. Shortfalls in payment will be requested and interest charged if need be.

Ensure when making your payment that you indicate who the payment is for so as to avoid embarrassing situations when we chase for payments. If a student wishes to pay their accommodation fees in instalments an admin fee of £25 per instalment paid will apply. Tuition fees should be paid in full before the course starts.

How to Pay Confirmation

We reserve the right not to accept a student and/or to terminate without notice a course that has already begun if payment is not made in full in accordance with our payment terms.

Cancellation

A cancellation charge will apply according to the following scale:

- up to 21 days before the course begins: lose deposit plus non-refundable fees
- 21 days to 15 days 33% of the total invoice
- 14 days to 8 days 66% of the total invoice
- 7 days to 3 days 75% of the total invoice
- 2 days or less 100% of the total invoice
- no refunds will be made after the course has started

If a course is cancelled due to an unsuccessful visa application, all fees paid to us (minus our bank charges, Registration, Visa Application, Accommodation Arrangement and Courier fees) will be refunded in full, on receipt of written confirmation from the Visa Section of the British Embassy that your visa application has been unsuccessful.

Group Courses

General English

If there are fewer than three students on a Language Skills Programme 20 or 30 course, the number of lessons per day may be reduced according to the following scale:

LSP30

2 students – from 6 to 3 lessons

1 student – from 6 to 2 lessons

LSP20

2 students – from 4 to 2 lessons

1 student – from 4 to 1 lesson

We reserve the right to offer LSP/20 lessons in the afternoon should we, at our sole discretion; feel that this is in the students' or schools' best interests.

Bank Holidays

Please also note that there are no group course lessons on Bank Holiday Mondays - EXCEPT in the Business Centre where classes run as normal. Please refer to Public Holidays dates on page 58 of this brochure. Students on short courses (1, 2 or 3 weeks) will have extra lessons to compensate for loss of lessons on Bank Holiday Mondays if it occurs.

Extending Your Course

If you are a student with or without a visa you can extend your stay if you wish, and your visa allows. We will add the number of weeks of your original booking to your extension and this may mean you will pay a lower price per week for your extension depending which price bracket you fall in to. Please refer to the price list for details.

Taking Holidays

If you have booked a long duration course of 12 weeks or more and wish to take a holiday during your course, this is possible AS LONG AS you request the number of weeks you wish to take for holidays at point of booking and when at the school you give us four weeks' notice in writing before taking the holiday. We normally allow students to take a maximum of 1 week's holiday for every 12 weeks that they are in the school.

Holidays arranged after the time of booking or exceed those pre-booked will be treated as absences and you will lose those weeks of tuition.

Alternatively you can ask for the free weeks as holiday. Please note no refund or extension will be granted in this situation. If you wish to retain your accommodation you must pay a retainer of £50 per week to the host family while you are away. If students shorten their course there is no refund of fees

Long-Term Bookings

Students cannot reduce the length of their course by changing programmes. Under Home office visa regulations we are responsible and duty bound to look after you for the whole duration of your course.

All examination classes are in the afternoon. Students who want exam classes must book the LSP 30 course. It is not possible to book LSP 20 and then change the timetable to 10 lessons in the morning and 10 lessons in the afternoon.

Any students in breach of their visa will be reported to immigration.

Accommodation Fees

inlingua Cheltenham makes a charge of £40 for arranging accommodation. This charge is also applied if you change host families unless it is deemed the family is unsuitable for you. Please note to change a family is possible but you must have a good reason to do so. The fee that you pay to us for host family accommodation irrespective of the Accommodation Arrangement Fee is what we pay to the host family.

We do, however, have a contract with the host family which stipulates that we must give them four weeks' notice if a student is going to change or leave the family. In exceptional circumstances (for example, the family does not provide what they have promised etc.) we may decide not to give the family 4 weeks' notice.

Examination Fees (for Cambridge examinations, IELTS etc.) are not included in the course price and will be charged separately.

If there are fewer than 5 people enrolled on an LSP30 programme specifically wanting to follow a published IELTS or Cambridge examination preparation Skills Session, we reserve the right to cancel the Skills Session and offer alternative Skills Sessions instead. In these rare situations, we will also offer an extra programme of supervised self-study, in order to help the students prepare for the exams.

Activities and Excursions

General English

Activities and excursions are normally offered as optional extras. These activities are organised for students and offered either free of charge or at cost price (when a cost is incurred by inlingua). Students who prepay activities on the summer programme will normally be guaranteed a place on the activities and excursions they have paid for, however they must still sign up for all activities and excursions, so that appropriate staffing and transport can be ordered.

Medical and Travel Insurance

inlingua Cheltenham includes Medical and Travel Insurance as part of your tuition fee. This policy is through Gibbs Denley StudentGuard insurance covers you throughout your stay. Please ask for a copy of the insurance cover when you apply for your course or look at it on our website www.inlingua-cheltenham.co.uk.

Students aged 18 and under will need to provide a signed Parental Consent Form for immigration and the school.

Declaration by the client (or Guardian if under 18) When you enrol on a course at inlingua Cheltenham, whether you complete an inlingua Cheltenham enrolment form, enrol via an agent or by any other means, your act of enrolment means that you are fully in accordance with our terms and conditions and agree to abide by them.

Photography, film, sound recordings and written work

During our courses we sometimes take photographs, film footage and sound recordings, some of which may be incorporated in to but not limited to future publicity materials, social media sites, tests & educational material.

If you do **not** wish to participate in any of these please inform the school in writing before the start of the course.

Signed:

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Date:

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CELEBRATING 30 YEARS!



2020
BROCHURE AND PRICELIST



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[in](https://www.linkedin.com/company/inlinguacheltenham-school-of-languages/) company/inlinguacheltenham-school-of-languages/ [@](https://www.instagram.com/inlinguacheltenham/) /inlinguacheltenham/

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Tel: +44 (0)1242 250 493

Email: info@inlingua-cheltenham.co.uk

www.inlingua-cheltenham.co.uk